

# EVENT APPLICATION FORM



## APPLICANT'S DETAILS

Organisation or Company Name

Name of Contact Person

Registered Address and Principal place of business

Contact Phone Number(s)

Email address

## CONTACT DETAILS DURING EVENT

Contact Name

Organisation or Company Name

Contact Phone Number(s)

## PROPOSED EVENT DETAILS

Name of Event

Type of Event

Duration of Event

Location of Event *please provide a site plan showing GPS coordinates*

Description of Event *Please provide details*

Details of clean-up arrangement

Is the proposed event a commercial or non-commercial event? *Please provide details*

What benefit does this event provide for the whānau, hapū and iwi of Te Arawa and the wider community? In what way are the values as outlined in the Te Tūāpapa o ngā Wai o Te Arawa provided for? *Copy of Te Tuapapa can be found here <http://www.tearawa.iwi.nz/te-arawa-cultural-values-framework-te-tuapapa-o-nga-wai-o-te-arawa>*

Number of Staff/Crew:

Number of aircrafts/boats if required and details:

## FINANCIAL INFORMATION

Are there entry or participation fees required?

If yes please provide details of event entry fees *per person/per team/group/other*

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Expected number of participants?

Total expected revenue from participants

Are there other sponsors/contributors? *Please provide details*

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## REGULATORY/CONSENT

Is a resource consent required for any part of the activity/event?

Does the event require use of temporary structures on the lake bed? *As a minimum, you should include structural plans, as-built drawings, and any material that accompanied your application for building and/or resource consent, but please include as much other information as possible. Please note*

***Permission should be obtained from the Te Arawa Lakes Trust BEFORE an application for a Resource Consent is made.***

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## HEALTH AND SAFETY / PUBLIC LIABILITY

Does the event have a Health and Safety Plan compliant with the Health & Safety Act 1992? *Please provide a copy*

Does the company hold public liability/indemnity for this activity/event? *Please provide a copy/details*

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**OTHER INFORMATION ATTACHED** *Please provide details of attachments*

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## APPLICATION FEE

An application fee of **\$250.00 (excl GST)** is required. This does not include site visits or meetings if required. We will require receipt of payment before considering your application.

Bank Accounts Details:-

Westpac Rotorua - Te Arawa Lakes Trust **03 1552 0207565 000**

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## WARRANTIES

In making this application I/ we:

- warrant that all information provided in this application is correct to the best of my/ our knowledge;
  - undertake to advise the Lakes Trust and or Te Arawa Management Limited immediately if I/we become aware of any error in the information provided;
  - understand that all the information provided will be held by the Lakes Trust and or Te Arawa Management Limited for the purposes of assessing and determining this application and that (for natural persons) I/we have rights under the Privacy Act 1993 to see and correct personal information which the Lakes Trust and LINZ hold about me/us;
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and

- understand that all information held by LINZ is held subject to the Official Information Act 1982.

**SIGNATURE(S) OF APPLICANT:**

**DATE:**     /     /

**OFFICE USE ONLY**

Application received:

Sufficient information included?    Y     No

Date referred to other party:

Decision:

Applicant advised of decision

**Form of Declaration to be made on applying for a lease of Crown land under the Land Act 1948\***

I,  
[insert full name, place of abode and occupation]

Please note you will receive approval or a request for further information within 10 business days upon receipt of the application fee. Please note the application fee does not include daily charges for filming.

If approval is granted you will be issued with a decision letter by Te Arawa Management Limited, details of concession fee if applicable and copies of relevant insurance and health and safety documents will be required. This may take up to 20 business days.

Complete, sign and email a copy of your application alongwith accompanying documents to **consent@tearawa.iwi.nz**